Champaign Public LIBRARY
A library for life.

Agenda Item #4 (a)

Library Board of Trustees
Minutes of Meeting
Meeting Room • Douglas Branch Library • 504 E. Grove Street • Champaign
September 17, 2025

1. The meeting was called to order at 5:33 p.m. by President Blakeman.

2. Members present: Daly Andersson, Katie Blakeman, Charlisa Hart, Michael Foellmer, Michael La Due, Rajeev Malik, Minnie Pearson, and Chaya Sandler

   Members absent: Charles Lansford

   Library staff present: Brittany Millington, Iris Ashby, Becky Allen, Amy Al-Shabibi, Tricia Duzan, Elise Feltman, Amy Jo Graham, Kristina Hoerner, Thea Green, Terry Goode, Rebecca Knaur, Tara Komnick, Sam Lechowicz, Michael Rogalla, Heather Sheahan, Ari Sterling, Jennifer Sutton, and Leah Westberry

   Visitors present: Six Representatives from AFSCME Council 31

3. Approve the Agenda:

   - MOTION by Pearson to approve the agenda as presented; seconded by Hart. All: Aye.

4. Approve the Minutes:

   a. Regular Meeting Minutes, August 20, 2025
   b. Policy Committee Meeting Minutes, August 28, 2025

      - MOTION by Malik to approve both sets of minutes as presented; seconded by La Due. All: Aye.

5. Director's Report:

   - Millington shared the Douglass Branch mailer being distributed to the neighborhood with information about services at the Branch.

   - Millington noted that the next Great Author visit will be with Shelby Van Pelt on October 9.

   - Millington announced that Children's Services Manager, Michael Rogalla, will retire at the end of October after 32 years of service.

      a. Douglass Branch Library Update (Thea Green, Douglass Branch Manager):

         - Green provided an overview of programming at Douglass Branch.

6. Policy Approvals (Standing Committee on Policy):

- The Policy Committee met and recommended the following updated policies to the Board:

  a. Alcoholic Beverages Policy:

  - MOTION by Malik to approve the Alcoholic Beverages Policy as presented; seconded by Pearson: All: Aye.

  b. Food and Beverage Policy:

  - MOTION by Sandler to approve the Food and Beverage Policy as presented; seconded by Hart. All: Aye.

  c. Library Card Registration Policy:

  - MOTION by Andersson to approve the Library Card Registration Policy as presented; seconded by Malik. All: Aye.

  d. Rules of Conduct Policy:

  - MOTION by Sandler to approve the Rules of Conduct Policy as presented; seconded by Pearson. All: Aye.

  e. Social Media Policy:

  - MOTION by Pearson to approve the Social Media Policy as presented; seconded by La Due. All: Aye.

7. Lobby Bamboo Floor Contract Award:

- MOTION by Malik to approve the Lobby Bamboo Floor Contract Award to Dodds Company for $256,154.00 as presented; seconded by Pearson. All: Aye.

8. Surplus Property:

- MOTION by Hart to approve the list of Surplus Property and the Resolution to dispose, sell, or donate items as presented; seconded by Malik. All: Aye.

9. Financial Reports:

a. Approve Check Register for August 2025:

- MOTION by Andersson to file the check register for August 2025 as presented; seconded by Foellmer. All: Aye.

b. FY2025/26 Financial Statements for August 2025:

- MOTION by Malik to accept the August 2025 financials as presented; seconded by Pearson. All: Aye.

10. Committee and Liaison Reports:

a. Champaign Public Library Foundation:

- Brittany reported that the members met, and all is going well.

b. City Council:

- Foellmer provided an overview of the council meeting.

c. Friends of the Champaign Public Library:

- La Due reported that the Friends were provided with an orientation, which will be available to incoming board members in the future.

11. Comments from the Audience:

- Staff member Heather Sheahan stated that the process had begun for staff to form a Union at the Library.

12. Comments from the Board:

- Blakeman stated that she enjoyed reading articles in the Illinois Reporter this month about the Readers Advisory program. Blakeman thanked the staff on behalf of her children who enjoy their time here at the Library after school.

- Hart commented that she loves the Library and enjoys being part of the Board and appreciated the Douglass Branch flyer she received in the mail.

- Foellmer gave a special shout out to Thea Green, Douglass Branch Manager.

- Andersson gave a shout out to Millington and the staff who hosted Women United of United Way noting it was wonderful to hear about what is happening in the community to promote early literacy.

13. Next Meetings or Events:

- Regular Meeting, October 22, 2025, 5:30 p.m., Burnham 3rd Floor Conf. Room, Main Library
- Regular Meeting, November 19, 2025, 5:30 p.m., Burnham 3rd Floor Conf. Room, Main Library
- December, 2025 – No Meeting
- Regular Meeting, January 21, 2026, 5:30 p.m., Burnham 3rd Floor Conf. Room, Main Library

14. Adjournment:

- MOTION by Foellmer to adjourn at 6:08 p.m., seconded by Andersson. All: Aye.

Respectfully submitted,

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Katie Blakeman, President

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Michael La Due, Secretary

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Tricia Duzan, Recorder