



MEMORANDUM

Agenda Item #6

To: **Board of Trustees**

Date: **November 13, 2020**

From: **Donna Pittman, Library Director**

Subject: **FY2020/21 Regular Library Board Meeting Format** (Action Item)

I recommend that the Library Board continue to meet via Zoom webinar format, as long as this is in accordance with state regulations and orders, for the foreseeable future.

Once library operations return to normal in terms of meeting room capacity and social distancing is not required, the board can decide to resume holding in-person meetings.