

Agenda Item #4 (a)

**Library Board of Trustees
Minutes of Meeting**

**The Julia F. Burnham 3rd Floor Conference Room • Main Library • 200 West Green Street • Champaign
January 18, 2023**

1. The meeting was called to order at 5:34 p.m. by President Blakeman.
2. Members present: Maryka Baraka, Katie Blakeman, Trisha Crowley, Michael Foellmer, Michael La Due, Charles Lansford, and Minnie Pearson

Members absent: Rajeev Malik and Chaya Sandler

Library staff present: Brittany Millington, Amy Al-Shabibi, Jill Bouvet, Tricia Duzan, Essie Harris, Debbie Keith, Michael Rogalla, and Evelyn Shapiro

Visitors present: None
3. Approve the Agenda:
 - MOTION by Lansford to approve the agenda as presented; seconded by La Due. All: Aye.
4. Approve the Minutes:
 - a. Regular Meeting Minutes, November 10, 2022
 - MOTION by La Due to approve the minutes of November 10, 2022 as presented; seconded by Crowley. All: Aye.
5. Director's Report:
 - a. Strategic Plan Progress Report
 - Millington reported that the Library is searching for a new Business Librarian. Current Business Librarian, Madeleine Wolske, has accepted a position as Director of the Small Business Development Center.
 - Millington highlighted a great photo in the Director's Report of CPL staff from Staff Development Day which was the first one hosted in three years. It was a great day of learning and a boost to morale for everyone to be together.

- Millington noted it has been tremendous to see the amount of new card sign-ups that have immediate access to resources. It has made big difference in our library card registrations and also in the way we have been able to serve the community, with immediate access to valuable online resources.

Baraka arrived at 5:38 pm.

b. The Studio Project:

- Millington shared an update for the Studio noting that things are going well with the time line and the teams are being thoughtful in trying to keep disruptions to a minimum.

Pearson arrived at 5:39 pm.

c. The Studio Equipment (Tricia Duzan, Deputy Director):

- Duzan gave a preview of the type of new technology staff is training on to become experts including a Glowforge, Cricuts, a photo printer, large scale printer, ability to convert slides to photos and negatives, a gaming center with virtual reality, sound and video production, recording and podcasting, whisper rooms, and accessories.
- Millington noted that the primary use of the space will be for teens after school and for library programming.

6. Intergovernmental Agreement with Unit 4:

- MOTION by Lansford to approve the First Amended and Restated Intergovernmental Agreement with Unit 4 as presented; seconded by Pearson. All: Aye.

7. Financial Reports:

a. Approve "Check Summary," "Check Register," and "Handwritten Checks" for Nov. and Dec. 2022:

- MOTION by Baraka to file the check summary, check register, and handwritten checks for November and December 2022 as presented; seconded by Pearson. All: Aye.

b. FY2022-2023 Financial Statements:

- MOTION by Lansford to accept the November and December 2022 financials as presented; seconded by La Due. All: Aye.

8. Correspondence and Communications:

None.

9. Committee and Liaison Reports:

a. Champaign Public Library Foundation:

- Lansford reported that the Foundation is excited and engaged on the Studio project and year-end fundraising was successful.

b. City Council

- Foellmer stated that the Township opened the low barrier 24/7 homeless shelter on December 12. The Champaign Park apartments (previously Country Fair apartments) were condemned. The council voted to provide \$350,000 to rehome residents temporarily. City staff will seek reimbursement from the owners.

c. Friends of the Champaign Public Library:

- Blakeman reported the Friends met today and presented a check to the Library for the Summer Reading program. The Friends are working on plans for their annual meeting in June and ideas for volunteer appreciation such as how to recognize their longest serving member and dedicated volunteers.

10. Comments from the Audience:

- None

11. Comments from the Board:

- Lansford would like to recognize Library staff for their efforts on the strategic plan.
- Blakeman mentioned that her daughter loves Teen Space afterschool and has had outstanding experiences from learning to sew and making bracelets.
- Baraka congratulated staff on the 4 star announcement, very well earned.

12. Next Meetings or Events:

- Regular Meeting, February 15, 2023, 5:30 p.m., Burnham 3rd Floor Conf. Room, Main Library
- Regular Meeting, March 15, 2023, 5:30 p.m., Douglass Branch Library, 504 E. Grove St., C
- Regular Meeting, April 19, 2023, 5:30 p.m., Burnham 3rd Floor Conf. Room, Main Library

13. Adjournment:

- MOTION by Pearson to adjourn at 6:28 pm; seconded by La Due. All: Aye.

Respectfully submitted,

Katie Blakeman, President

Michael La Due, Secretary

Jill Bouvet, Recorder