

Agenda Item #4 (a)

**Library Board of Trustees
Minutes of Meeting**

**The Julia F. Burnham 3rd Floor Conference Room • Main Library • 200 West Green Street • Champaign
June 21, 2023**

1. The meeting was called to order at 5:30 p.m. by Secretary La Due.
2. Members present: Trisha Crowley, Michael Foellmer, Michael La Due, Charles Lansford, Rajeev Malik, and Chaya Sandler

Members absent: Maryka Baraka, Katie Blakeman, and Minnie Pearson

Library staff present: Brittany Millington, Amy Al-Shabibi, Jill Bouvet, Tricia Duzan, Debbie Keith, Jordan Neal, Michael Rogalla, Evelyn Shapiro, Brandon Stokes, and Jennifer Sutton

Visitors present: Natalie Frankenberg
3. Approve the Agenda:
 - MOTION by Malik to approve the agenda as presented; seconded by Lansford. All: Aye.
4. Approve the Minutes:
 - a. Regular Meeting Minutes, May 17, 2023
 - MOTION by Crowley to approve the regular minutes of May 17, 2023 as presented; seconded by Foellmer. All: Aye.
5. Director's Report:
 - Millington introduced Jennifer Sutton, new Accounting Manager. Sutton is a long-time Library patron and is happy to be here.
 - Millington shared that Juneteenth was a wonderful event with over 500 children's books given away. Millington thanked La Due for reading the Emancipation Proclamation during the festivities.
 - Millington announced that the RFP posting for the Meeting Room Carpet project will close on Friday. Once a vendor is selected, a contract for approval will be presented at the July or August Board meeting.

- a. The Studio Project Update, Tricia Duzan, Deputy Director:
 - Duzan shared pricing, programs, and the hours of operation for The Studio space.
6. FY2024 ILLINET/OCLC Services Program Agreement:
 - MOTION by Crowley to approve the ILLINET/OCLC Services Program Agreement for interlibrary loan service as presented; seconded by Sandler. All: Aye.
7. Service to Non-Residents Policy:
 - MOTION by Lansford to approve the Service to Non-Residents Policy as presented; seconded by Foellmer. All: Aye.
8. Early Closing Request on October 12, 2023:
 - Motion by Malik to approve the Early Closing request on October 12, 2023 for the Great Author program featuring Brendan Slocumb as presented; seconded by Lansford. All: Aye.
9. Upcoming Election of Officers (Nominating Committee Discussion):
 - Lansford stated that offices of the Board are now open for nominations. The current officers would like to remain in their positions. The Nominating committee will meet on June 28 and will formally present a slate of officers at the July 19 Board meeting. There will be a call for nominations at the meeting for those who are interested.
10. Committee Preferences:
 - Board members were asked to provide their preferences for the various committees on which to serve. Blakeman will provide the assignments at a future meeting.
11. Financial Reports:
 - a. Approve "Check Summary," "Check Register," and "Handwritten Checks" for June 2023:
 - MOTION by Sandler to file the check summary, check register, and handwritten checks for June 2023 as presented; seconded by Malik. All: Aye.
 - b. FY2022-2023 Financial Statements:
 - MOTION by Lansford to accept the May 2023 financials as presented; seconded by Sandler. All: Aye.
12. Correspondence and Communications:

None.

13. Committee and Liaison Reports:

a. Champaign Public Library Foundation:

- Lansford reported the last meeting went well.

b. City Council:

- Foellmer reported that the next fiscal year's budget was passed. Board members Malik and La Due were reappointed for another term on the Library Board. The Library's proposed budget was accepted and approved. Champaign's COVID-19 relief funds have all been allocated in accordance with the initial requirement by FY24.

c. Friends of the Champaign Public Library:

- Crowley reported that the Friends held their annual meeting which included a change of leadership on their Board. The Friends had a great year and anticipate with the opening of The Studio, the shop will be more visible. The Friends donated \$83,000 to the Library last year. The shop is now open Wednesday through Saturday.

14. Comments from the Audience:

- None

15. Comments from the Board:

- Lansford stated that the Library is doing very well in terms of outreach and activities which has a good effect on the younger people in our town.
- La Due noted that it was exciting to read the final Emancipation Proclamation to kick off the Juneteenth celebration.

16. Next Meetings or Events:

- Regular Meeting, August 16, 2023, 5:30 p.m., Burnham 3rd Floor Conf. Room, Main Library
- September 20, 2023, 5:30 p.m., Douglass Branch Library, 504 E. Grove Street, Champaign
- Regular Meeting, October 18, 2023, 5:30 p.m., Burnham 3rd Floor Conf. Room, Main Library

17. Adjournment:

- MOTION by Crowley to adjourn at 6:00 pm; seconded by Lansford. All: Aye.

Respectfully submitted,

Katie Blakeman, President

Michael La Due, Secretary

Jill Bouvet, Recorder