

**CHAMPAIGN PUBLIC LIBRARY**  
**2023-2024 Personnel-Classifications, Grades, Full-Time Equivalents**

**Effective 1 July 2023**

Notes: Full-Time equivalents (FTEs) are based on 2,080 hours per year or 40 hours per week. Numbers in parentheses following classification name (20, 25, etc.) refer to hours worked per week.

Administration Services 70170			
Classification	Grade	FTE	Total
Full-Time Personnel			
Library Director	L-40	0.9500	
Library Deputy Director	L-34	0.9500	
Library Administrative Secretary	L-22	0.9500	
Library Administrative Secretary	L-22	0.9500	
Subtotal Full-Time Personnel			3.8000
Part-Time Personnel			
Library Development Director	L-25	0.7500	
Subtotal Part-Time Personnel			0.7500
Subtotal			4.5500

Administration Services (Accounting Services) 70170			
Classification	Grade	FTE	Total
Full-Time Personnel			
Library Accounting Manager	L-30	0.9500	
Subtotal Full-Time Personnel			0.9500
Subtotal			0.9500

Administration Services (Technology Services) 70170			
Classification	Grade	FTE	Total
Full-Time Personnel			
Library Technology Manager	L-30	0.9500	
Library Network Technician	L-20	0.9500	
Library Network Technician	L-20	0.9500	
Subtotal			2.8500

Administration Services (Promotion Services) 70170			
Classification	Grade	FTE	Total
Full-Time Personnel			
Library Promotional Serv. Manager	L-25	0.9500	
Subtotal Full-Time Personnel			0.9500
Part-Time Personnel			
Library Associate (20)	L-21	0.5000	
Subtotal Part-Time Personnel			0.5000
Subtotal			1.4500

**CHAMPAIGN PUBLIC LIBRARY - PROPOSED**  
**2023-2024 Personnel-Classifications, Grades, Full-Time Equivalents**

Administration Services (Maintenance Services) 70170			
Classification	Grade	FTE	Total
Full-Time Personnel			
Maintenance Manager	L-24	0.9500	
Library Maintenance Worker	L-17	0.9500	
Library Janitor	L-14	0.9500	
Library Janitor	L-14	0.9500	
Library Janitor	L-14	0.9500	
Library Janitor	L-14	0.9500	
Subtotal Full-Time Personnel			5.7000
Part-Time Personnel			
Library Janitor (25)	L-14	0.6250	
Library Janitor (25)	L-14	0.6250	
Library Janitor (20)	L-14	0.5000	
Library Janitor (20)	L-14	0.5000	
Subtotal Part-Time Personnel			2.2500
Subtotal			7.9500

Administration Services (Security Services) 70170			
Classification	Grade	FTE	Total
Full-Time Personnel			
Security Manager	L-24	0.9500	
Subtotal Full-Time Personnel			0.9500
Part-Time Personnel			
Security Officer (25)	L-14	0.6250	
Security Officer (20)	L-14	0.5000	
Security Officer (20)	L-14	0.5000	
Security Officer (19)	L-14	0.4750	
Subtotal Part-Time Personnel			2.1000
Subtotal			3.0500
Administration Services			20.8000

Technical Services 70171			
Classification	Grade	FTE	Total
Full-Time Personnel			
Librarian III	L-30	0.9500	
Library Associate	L-21	0.9500	
Library Associate	L-21	0.9500	
Library Associate	L-21	0.9500	
Library Associate	L-21	0.9500	
Library Assistant II	L-17	0.9500	
Subtotal Full-Time Personnel			5.7000

**CHAMPAIGN PUBLIC LIBRARY - PROPOSED**  
**2023-2024 Personnel-Classifications, Grades, Full-Time Equivalents**

Technical Services 70171 (continued)			
Classification	Grade	FTE	Total
Part-Time Personnel			
Library Processor/Page		0.4750	
Library Processor/Page		0.4750	
Subtotal Part-Time Personnel			0.9500
Technical Services			6.6500
Adult Services 70172701			
Classification	Grade	FTE	Total
Full-Time Personnel			
Librarian III	L-30	0.9500	
Librarian II	L-27	0.9500	
Librarian I	L-25	0.9500	
Librarian I	L-25	0.9500	
Librarian I	L-25	0.9500	
Librarian I	L-25	0.9500	
Library Associate	L-21	0.9500	
Library Associate	L-21	0.9500	
Library Associate	L-21	0.9500	
Library Associate	L-21	0.9500	
Library Associate	L-21	0.9500	
Subtotal Full-Time Personnel			10.4500
Part-Time Personnel			
Librarian I (20)	L-25	0.5000	
Library Associate (25)	L-21	0.6250	
Library Associate (25)	L-21	0.6250	
Library Associate (25)	L-21	0.6250	
Library Associate (20)	L-21	0.5000	
Library Associate (20)	L-21	0.5000	
Library Associate (20)	L-21	0.5000	
Library Associate (20)	L-21	0.5000	
Subtotal Part-Time Personnel			4.3750
Adult Services			14.8250
Access Services 70172702			
Classification	Grade	FTE	Total
Full-Time Personnel			
Librarian III	L-30	0.9500	
Library Associate	L-21	0.9500	
Library Associate	L-21	0.9500	
Library Technical Assistant	L-20	0.9500	
Café Operator	L-17	0.9500	
Library Assistant I	L-15	0.9500	
Subtotal Full-Time Personnel			5.7000

**CHAMPAIGN PUBLIC LIBRARY - PROPOSED**  
**2023-2024 Personnel-Classifications, Grades, Full-Time Equivalents**

Access Services 70172702 (continued)			
Classification	Grade	FTE	Total
Part-Time Personnel			
Library Assistant I (20)	L-15	0.5000	
Library Assistant I (20)	L-15	0.5000	
Library Assistant I (20)	L-15	0.5000	
Library Assistant I (20)	L-15	0.5000	
Library Assistant I (20)	L-15	0.5000	
Library Assistant I (20)	L-15	0.5000	
Library Assistant I (20)	L-15	0.5000	
Library Assistant I (20)	L-15	0.5000	
Library Assistant I (20)	L-15	0.5000	
Library Assistant I (20)	L-15	0.5000	
Library Assistant I (20)	L-15	0.5000	
Library Assistant I (20)	L-15	0.5000	
Library Assistant I (20)	L-15	0.5000	
Library Pages (390)	-----	9.7500	
Subtotal Part-Time Personnel			15.7500
Access Services			21.4500

Childrens Services 70172703			
Classification	Grade	FTE	Total
Full-Time Personnel			
Librarian III	L-30	0.9500	
Librarian II	L-27	0.9500	
Librarian I	L-25	0.9500	
Librarian I	L-25	0.9500	
Librarian I	L-25	0.9500	
Librarian I	L-25	0.9500	
Library Associate	L-21	0.9500	
Library Associate	L-21	0.9500	
Library Associate	L-21	0.9500	
Subtotal Full-Time Personnel			8.5500
Part-Time Personnel			
Library Associate (20)	L-21	0.5000	
Library Associate (20)	L-21	0.5000	
Library Associate (20)	L-21	0.5000	
Library Pages (60)	-----	1.5000	
Subtotal Part-Time Personnel			3.0000
Childrens Services			11.5500

**CHAMPAIGN PUBLIC LIBRARY - PROPOSED**  
**2023-2024 Personnel-Classifications, Grades, Full-Time Equivalents**

Douglass Branch Library 70173			
Classification	Grade	FTE	Total
Full-Time Personnel			
Library Service Manager	L-30	0.9500	
Librarian I	L-25	0.9500	
Library Asssistant I	L-15	0.9500	
Subtotal Full-Time Personnel			2.8500
Part-Time Personnel			
Library Assistant I (25)	L-15	0.6250	
Library Associate (20)	L-21	0.5000	
Subtotal Part-Time Personnel			1.1250
Douglass Branch Library			3.9750
<b>Grand Total FTEs (at full staffing)</b>			<b>82.4750</b>
<b>Budgeted FY 2023-24 FTEs</b>			
Main Library			75.2750
Douglass Branch Library			3.9750
<b>FTE Not Funded</b>			<b>3.2250</b>
<b>FTE Funded</b>			<b>79.2500</b>