

Effective 1 July 2021

R E V I S E D

Notes: Full-Time equivalents (FTEs) are based on 2,080 hours per year or 40 hours per week. Numbers in parentheses following classification name (20, 25, etc.) refer to hours worked per week.

Administration Services 70170			
Classification	Grade	FTE	Total
Full-Time Personnel			
Library Director	L-40	0.9500	
Deputy Director	L-34	0.9500	
Library Administrative Secretary	L-22	0.9500	
Library Administrative Secretary	L-22	0.9500	
Subtotal Full-Time Personnel			3.8000
Subtotal			3.8000

Administration Services (Accounting Services) 70170			
Classification	Grade	FTE	Total
Part-Time Personnel			
Library Accounting Manager (35)	L-30	0.8750	
Library Accounting Assistant (20)	L-20	0.5000	
Subtotal Part-Time Personnel			1.3750
Subtotal			1.3750

Administration Services (Technology Services) 70170			
Classification	Grade	FTE	Total
Full-Time Personnel			
Library Technology Manager	L-30	0.9500	
Library Network Technician	L-20	0.9500	
Library Network Technician	L-20	0.9500	
Subtotal			2.8500

Administration Services (Promotion Services) 70170			
Classification	Grade	FTE	Total
Full-Time Personnel			
Library Promotional Serv. Manager	L-25	0.9500	
Subtotal Full-Time Personnel			0.9500
Part-Time Personnel			
Library Associate (20)	L-21	0.5000	
Subtotal Part-Time Personnel			0.5000
Subtotal			1.4500

Administration Services (Maintenance Services) 70170			
Classification	Grade	FTE	Total
Full-Time Personnel			
Maintenance Manager	L-24	0.9500	
Library Maintenance Worker	L-17	0.9500	
Library Janitor	L-14	0.9500	
Library Janitor	L-14	0.9500	
Library Janitor	L-14	0.9500	
Library Janitor	L-14	0.9500	
Subtotal Full-Time Personnel			5.7000
Part-Time Personnel			
Library Janitor (25)	L-14	0.6250	
Library Janitor (25)	L-14	0.6250	
Library Janitor (20)	L-14	0.5000	
Library Janitor (20)	L-14	0.5000	
Subtotal Part-Time Personnel			2.2500
Subtotal			7.9500

Administration Services (Security Services) 70170			
Full-Time Personnel			
Security Manager	L-24	0.9500	
Subtotal Full-Time Personnel			0.9500
Part-Time Personnel			
Security Officer (25)	L-14	0.6250	
Security Officer (20)	L-14	0.5000	
Security Officer (20)	L-14	0.5000	
Security Officer (19)	L-14	0.4750	
Subtotal Part-Time Personnel			2.1000
Subtotal			3.0500
Administration Services			20.4750

Technical Services 70171			
Full-Time Personnel			
Librarian III	L-30	0.9500	
Library Associate	L-21	0.9500	
Library Associate	L-21	0.9500	
Library Associate	L-21	0.9500	
Library Associate	L-21	0.9500	
Library Assistant II	L-17	0.9500	
Subtotal Full-Time Personnel			5.7000
Part-Time Personnel			
Library Processor/Page		0.4750	
Library Processor/Page		0.4750	
Subtotal Part-Time Personnel			0.9500
Technical Services			6.6500

Access Services 70172702 (continued)			
Classification	Grade	FTE	Total
Part-Time Personnel (continued)			
Library Assistant I (20)	L-15	0.5000	
Library Assistant I (20)	L-15	0.5000	
Library Assistant I (20)	L-15	0.5000	
Library Assistant I (20)	L-15	0.5000	
Library Assistant I (20)	L-15	0.5000	
Library Pages (390)	-----	9.7500	
Subtotal Part-Time Personnel			15.7500
Access Services			21.4500

Childrens Services 70172703			
Classification	Grade	FTE	Total
Full-Time Personnel			
Librarian III	L-30	0.9500	
Librarian II	L-27	0.9500	
Librarian I	L-25	0.9500	
Librarian I	L-25	0.9500	
Librarian I	L-25	0.9500	
Librarian I	L-25	0.9500	
Library Associate	L-21	0.9500	
Library Associate	L-21	0.9500	
Subtotal Full-Time Personnel			7.6000
Part-Time Personnel			
Library Associate (20)	L-21	0.5000	
Library Associate (20)	L-21	0.5000	
Library Pages (60)	-----	1.5000	
Subtotal Part-Time Personnel			2.5000
Childrens Services			10.1000

Douglass Branch Library 70173			
Classification	Grade	FTE	Total
Full-Time Personnel			
Library Service Manager	L-30	0.9500	
Librarian I	L-25	0.9500	
Library Assistant I	L-15	0.9500	
Subtotal Full-Time Personnel			2.8500
Part-Time Personnel			
Library Assistant I (25)	L-15	0.6250	
Library Assistant I (20)	L-15	0.5000	
Subtotal Part-Time Personnel			1.1250
Douglass Branch Library			3.9750

Grand Total FTEs (at full staffing)	82.4750
Budgeted FY 2021-22 FTEs	
Main Library	71.5000
Douglass Branch Library	3.9750
FTE Not Funded	7.9500
FTE Funded	75.4750