

**Agenda Item #4 (b)**

**Library Board of Trustees  
Minutes of Meeting  
Burnham 3<sup>rd</sup> Floor Meeting Room, Main Library  
March 21, 2018**

1. The meeting was called to order at 5:37 p.m. by President, Lansford.
2. Members Present: Trisha Crowley, Michael La Due, Charles Lansford, and Minnie Pearson  
  
Members Absent: Mark Ballard, Katie Blakeman, Deb Busey, Rajeev Malik, and Greg Stock  
  
Library Staff Present: Donna Pittman, Amy Al-Shabibi, Jill Bouvet, Nanette Donohue, Kristina Hoerner, Debbie Keith, Brittany Michaels, Mike Rogalla, Michelle Sawicki, and Brandon Stokes  
  
Visitors Present: Kathryn Cataldo, *Assistant City Attorney* and Natalie Frankenberg, *League of Women Voters*  
  
A quorum was not obtained.
3. Approve the Agenda:
  - No suggestions or changes were made.
4. Approve the Minutes:
  - a. Regular Meeting Minutes of February 21, 2018
    - Deferred to the next meeting.
5. Director's Report:
  - Pittman reported that hiring a Mother Goose is in progress and a "Goose Mobile" has been purchased.
  - Pittman announced a "Penny for Your Thoughts" remote with Brian Barnhart would be held on April 11 in the Robeson Pavilion featuring the library during National Library Week highlighting the Mother Goose program, upcoming author visits, and business services.
  - Pittman indicated the Launch renovation is well underway on the second floor. An open house is planned on Tuesday, May 1 from 5:30 to 6:30 p.m.
  - Pittman stated the Early Learning area refurbishing is expected to be completed in late April.

6. Business Service Update:
  - Pittman explained that the business service has been launched thanks to Michelle Sawicki, Adult Services Manager, and Stephanie Pitts-Noggle, Business Specialist Librarian. Sawicki provided a brief demonstration of one of the new online business resources added to the library's collection as part of the new service.
7. Fine Free Libraries:
  - Pittman introduced Nanette Donohue, Technical Services Manager, who provided a summary of public libraries who have gone fine free or eliminated fines for minors, which is a growing trend.
8. Policy Committee-of-the Whole: Policies to Review:
  - Deferred to the next meeting.
9. Financial Reports:
  - a. Approve "Check Register" and "Handwritten Checks" for February 2018:
    - Deferred to the next meeting.
  - b. 2017-2018 Financial Statements:
    - Deferred to the next meeting.
10. Correspondence and Communications:
  - Article from *The News-Gazette's Big 10 section* asking what good read they would recommend featuring Mike Rogalla, Children's Services Manager (January 7, 2018).
11. Committee and Liaison Reports:
  - a. Champaign Public Library Foundation:
    - No report.
  - b. Friends of the Champaign Public Library:
    - Lansford reported the Friends continue to increase their membership.
  - c. Visioning Committee:
    - Pittman distributed the Strategic Planning Retreat agenda to be held on April 14.
  - d. Library Ordinance Ad-Hoc Committee:
    - Pittman reported that the PIE meetings with Council members were held. A Study Session will be held regarding a Code Amendment at the May 22 meeting along with the Library's Budget presentation.

12. Comments from the Audience:

- None

13. Comments from the Board:

- La Due, as President of the Fountain Pen Club, suggested having a workshop for kids on cursive handwriting.

14. Next Meetings or Events:

- Regular Meeting, Wednesday, April 18, 2018, 5:30 p.m., Douglass Branch Library
- Regular Meeting, Wednesday, May 16, 2018, 5:30 p.m., Burnham Conf. Room, Main Library
- Regular Meeting, Wednesday, June 20, 2018, 5:30 p.m., Burnham Conf. Room, Main Library

15. Adjournment:

- The meeting adjourned at 6:33 p.m.

Respectfully submitted,

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Charles Lansford, President

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Deb Busey, Secretary

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Jill Bouvet, Recorder