

Agenda Item #4 (b)

**Library Board of Trustees
Minutes of Meeting
Burnham 3rd Floor Conference Room, Main Library
July 18, 2018**

1. The meeting was called to order at 5:30 p.m. by President Lansford.
2. Members Present: Katie Blakeman (via teleconference call), Deb Busey, Trisha Crowley, Charles Lansford, and Rajeev Malik

Members Absent: Mark Ballard, Michael La Due, Minnie Pearson, and Greg Stock

Library Staff Present: Donna Pittman, Amy Al-Shabibi, Nanette Donohue, Kristina Hoerner, Brittany Michaels, Michael Rogalla, and Michelle Sawicki

Visitors Present: None
3. Approve the Agenda:
 - It was determined that a quorum was not present. Action items will be deferred until the next meeting.
4. Approve the Minutes:
 - a. Regular Meeting Minutes of June 20, 2018
 - Deferred until the next meeting.
5. Director's Report:
 - Pittman announced Essie Harris is the recipient of the Illinois Library Association's 2018 Hugh C. Atkinson Memorial Award for her impact on librarianship and library service in her nearly 50 years here at Champaign Public Library. Harris will receive the award at a luncheon during the ILA Conference in October. The Conference will be held in Peoria.
 - Pittman presented highlights of the past fiscal year.
6. Electronic Resources Demo:
 - Michelle Sawicki, Adult Services Manager, demonstrated some of the electronic resources the library subscribes to and provided usage information.

7. Library Use Trends and Statistics:
 - Nanette Donohue, Technical Services Manager, provided information about usage trends at CPL and in other libraries over the past ten years.
8. Strategic Plan Final Draft:
 - Deferred until the next meeting.
9. Early Closing on September 13, 2018:
 - Deferred until the next meeting.
10. FY19 Proposed Revised Budget:
 - Deferred until the next meeting.
11. Surplus Property:
 - Deferred until the next meeting.
12. Financial Reports:
 - Deferred until the next meeting.
13. Correspondence and Communications:
 - None.
14. Committee and Liaison Reports:
 - a. Champaign Public Library Foundation:
 - Malik reported two new members, Craig Rost and Jewell White, were welcomed to the Board.
 - b. Friends of the Champaign Public Library:
 - Lansford reported the Friends met and continue to impress with their hard work and donations of over \$76,000 last year to the library.
15. Comments from the Audience:
 - None.
16. Comments from the Board:
 - Lansford commented that board committees would stay the same for this fiscal year. The slate of officers will be presented by the Nominating Committee at the August meeting. Lansford requested that the Board send Essie Harris a Letter of Commendation for her award.

17. Next Meetings or Events:

- Regular Meeting, Wednesday, Aug. 15, 2018, 5:30 p.m., Burnham 3rd Floor Conf. Room, Main Library
- Regular Meeting, September 19, 2018, 5:30 p.m., Burnham 3rd Floor Conf. Room, Main Library
- Regular Meeting, October 17, 2018, 5:30 p.m. Douglass Branch Library Meeting Room

18. Adjournment:

- The meeting was adjourned at 6:33 p.m.

Respectfully submitted,

Charles Lansford, President

Deb Busey, Secretary

Jill Bouvet, Recorder