

Agenda Item #4 (a)

**Library Board of Trustees
Minutes of Meeting
Burnham 3rd Floor Conference Room, Main Library
September 19, 2018**

1. The meeting was called to order at 5:33 p.m. by President Lansford.
2. Members present: Mark Ballard, Katie Blakeman, Deb Busey, Michael La Due, Charles Lansford, Minnie Pearson, and Greg Stock

Members absent: Trisha Crowley and Rajeev Malik

Library staff present: Donna Pittman, Amy Al-Shabibi, Dana Antonelli, Jill Bouvet, Debbie Keith, Brittany Michaels, Michael Rogalla, Michelle Sawicki and Brandon Stokes

Visitors present: Kathryn Cataldo, *Assistant City Attorney*
3. Approve the Agenda:
 - MOTION by Blakeman to approve the agenda as presented; seconded by Ballard. All: Aye.
4. Approve the Minutes:
 - a. Nominating Committee Minutes, August 13, 2018
 - b. Regular Meeting Minutes, August 15, 2018
 - MOTION by Busey to approve both sets of minutes as presented; seconded by Ballard. All: Aye.
5. Director's Report:
 - Dana Antonelli, the Library's new "Mother Goose" was introduced. Antonelli has a background in early childhood education and will begin visiting community sites in October.
 - La Due arrived at 5:35 p.m.
 - Antonelli described the plans for storytimes and activities to help young children develop language and pre-reading skills.
 - Pittman reported we received many donations for book give-a-ways for the Mother Goose program from Champaign Rotary and the United Way Emerging Leaders. The Emerging Leaders held a fundraising event for Mother Goose on the Loose and donated a check for \$3,700.
 - Pittman distributed the final one-page copy of the Strategic Plan, which meets the needs expressed by the community. Pittman thanked Blakeman and Ballard for serving on the Steering Committee.

- Pittman highlighted attendance at our children’s programs which has increased 40% (11,000 more people than the previous year).
- A young entrepreneur program for high school students has been launched. Students will meet with mentors and the Business Librarian to develop business plans. The program will culminate a “Shark-Tank” type session in May to win cash prizes.
- The Library continues to promote library cards for students in Unit 4. The program has been very successful with 454 students taking advantage of obtaining a library card since April.
- The City Council and Mayor will honor Essie Harris at next week’s Council meeting. The Mayor will read a Proclamation declaring October 9 “Essie Harris Day” in recognition of the award she will receive at the Illinois Library Association conference and in honor of her almost 50 years of service at the library.
- Pittman reported the Colson Whitehead visit was very well-attended. By using the second floor we were able to seat 350 people and not turn anyone away.

6. FY 2017/18 IPLAR (Illinois Public Library Annual Report):

- MOTION by Ballard to approve the FY 2017/18 IPLAR Report as presented; seconded by La Due. All: Aye.

7. Surplus Property

- MOTION by Ballard to approve the Surplus Property items as presented; seconded by La Due. All: Aye.

8. October and November Meeting Locations:

- MOTION by Busey to approve changing the October 17, 2018 Board meeting location from Douglass Branch to the Main Library and changing the November 28, 2018 meeting location from the Main Library to the Douglass Branch Library; seconded by Stock. All: Aye.

9. Financial Reports:

a. Approve “Check Register” and “Handwritten Checks” for August, 2018:

- MOTION by Ballard to file the check register, handwritten checks, and check summary for August 2018 in the amount of \$606,987.06 as presented; seconded by Busey. All: Aye.

b. 2018-2019 Financial Statements:

- MOTION by Pearson to accept the August 2018 financials as presented; seconded by La Due. All: Aye.

10. Correspondence and Communications:

- None.

11. Committee and Liaison Reports:
 - a. Champaign Public Library Foundation:
 - No report.
 - b. Friends of the Champaign Public Library:
 - Lansford noted the Friends were the major sponsor for Colson Whitehead's visit. They continue to be a major support for extra programming.
12. Comments from the Audience:
 - None.
13. Comments from the Board:
 - La Due mentioned the City Manager provided glowing comments about how great things are going at the Library. It is nice to know relations with the Library and the City Administration have not been this good in over half a century. Compliments were extended to Pittman and her staff.
14. Next Meetings or Events:
 - Regular Meeting, October 17, 2018, 5:30 p.m., Burnham 3rd Floor Conf. Room, Main Library
 - Staff Development Day, Friday, November 9, 2018 – Library Closed
 - Regular Meeting, November 28, 2018, 5:30 p.m., Douglass Branch, Large Meeting Room
 - December – No meeting – Holiday Gathering
15. Adjournment:
 - The meeting was adjourned at 5:58 p.m.

Respectfully submitted,

Charles Lansford, President

Deb Busey, Secretary

Jill Bouvet, Recorder