

**Library Board of Trustees
Minutes of Special Meeting
Online Meeting Held via Zoom Webinar
May 13, 2020**

1. The meeting was called to order at 5:30 p.m. by President Lansford.
2. Members attending webinar: Maryka Baraka, Katie Blakeman, Michael La Due, Charles Lansford, Rajeev Malik, Minnie Pearson, Craig Rost, and Greg Stock

Members absent: Trisha Crowley

Library staff attending webinar: Donna Pittman, Amy Al-Shabibi, Jill Bouvet, Kristina Hoerner, Debbie Keith, and Brittany Michaels

Visitors present: Kathryn Cataldo, *Assistant City Attorney*; Janet Cler; Barbara Ford; Natalie Frankenberg, *League of Women Voters*; Paula Kaufman; Emily Klose; Peggy Ore; and Kate Winkler

3. Approve the Agenda:
 - MOTION by Malik to approve the agenda as presented; seconded by La Due. All: Aye.
4. Director's Report:
 - Pittman reported that the Board will be considering a Resolution that will allow Champaign Public Library to offer curbside delivery.
 - Millington gave an overview of the plan which consists of joining alongside Urbana Free Library beginning on Friday, May 15, 2020. Monday through Thursdays 3 – 7 p.m. and Friday through Sundays from 1 – 4 p.m.
5. Resolution – Declaration of Essential Service:
 - Hoerner indicated that no public comments were submitted for this item.
 - Pittman explained the Resolution presented to the Board will declare that the operations of the library are an essential function and the Library Director is authorized to establish and modify operations of the Library, such as curbside service, in accordance with guidance established by public health officials and the State of Illinois for the duration of the COVID-19 pandemic. The Library Director is authorized to identify specific employees that are necessary to the performance of the Library's Essential Government Functions and permit them to engage in the same, in accordance with guidance established by public health officials and the State of Illinois for the duration of the COVID-19 pandemic and emphasizes the new rule in our Rules of Conduct for Library

Users in accordance with guidance established by public health officials and the State of Illinois for the duration of the COVID-19 pandemic.

- Pittman noted a numerical error that will be amended to show the last item on the Resolution will be item #8.
- MOTION by Pearson to approve the Resolution as amended and presented; seconded by Malik. All: Aye.

6. Comments from the Public:

- Hoerner indicated that no public comments were submitted for this item.

7. Comments from the Board:

- Pearson asked if it was mandatory for everyone in the car to wear a mask with curbside pickup.
- Pittman stated it was not necessary at this point because staff will be wearing masks and keep a distance from the car.

8. Adjournment:

- The meeting was adjourned at 5:45 p.m.

Respectfully submitted,

Charles Lansford, President

Michael La Due, Secretary

Jill Bouvet, Recorder